

**MEETING MINUTES  
Town of Acton  
Community Preservation Committee  
November 18, 2010  
Acton Memorial Library**

Attending: Peter Ashton, Susan Mitchell-Hardt, Ken Sghia-Hughes, Janet Adachi, Tory Beyer, Corrina Roman-Kreuze, Roland Bourdon, Dore Hunter

Also present: Roland Bartl Acton Planning Department, Steve Noone Finance Committee observer, Doug Tindal FinCom, Belle Choate, Betsey Mercier

The meeting was called to order at 7:34PM. Roland Bourdon served as chair for this meeting.

The minutes from 11/08/2010 meeting were approved.

**First Look at CPC Proposals:**

The committee took a look at each of the nine Community Preservation Fund Applications.

1. **Town of Acton - Open Space Committee** - Amount requested: **\$500,000.00**  
Peter Ashton spoke about two potential projects with the Open Space Committee in the upcoming year. Peter Ashton will serve as liaison for this proposal. The OSC presentation is scheduled for the December 9<sup>th</sup> CPC meeting at 9:00PM.
2. **Acton Community Housing Corporation** - Amount requested **\$150,000.00**, Corrina Kreuze gave a brief overview of this request and pointed out that Acton Housing Authority did not put in a proposal this year. ACHC has given assistance to AHA when needed and will continue to do so. Corrina Roman-Kreuze will serve as liaison and the ACHC the presentation is scheduled for the December 9<sup>th</sup> CPC meeting at 8:30PM.
3. **Acton Massachusetts Woman's Club** – Amount requested: **\$99,590.00**. Susan Mitchell-Hardt asked if there is a potential for phasing the Acton Women's Club proposal. Doug Tindal advocated for removal of existing wiring in their building. There was some preliminary discussion about what parts of the proposal are eligible for CPA funding. Roland Bourdon will serve as the liaison. The Acton Women's Club presentation is scheduled for the December 16<sup>th</sup> CPC meeting at 8:00PM.
4. **Town of Acton - Health Department Trail Through Time** – Amount requested: **\$97,900.00**. Susan Mitchell-Hardt commented that there will probably be a change in design for the design of the pavilion that is in the proposal. Susan Mitchell-Hardt will serve as the liaison and the presentation is scheduled for the December 16<sup>th</sup> CPC meeting at 7:30PM.
5. **Acton Community Center, Inc. (dba Theatre III) – Restoration of Exterior Building Envelope** - Amount requested: **\$229,500.00**. It was noted that the amount requested is quite large. Roland Bartl made a comment that for what has been presented in the proposal it appears to be a reasonable estimate. Steve Noone pointed out that we should determine what can be funded with CPA monies because this helps determine the level of fundraising that an applicant may need to consider. Ken Sghia Hughes will serve as the liaison for and the presentation is scheduled for the January 6<sup>th</sup> CPC meeting at 7:30PM.

## Approved Minutes, 11/18/2010

6. **Town of Acton – Municipal Properties Memorial Library 1889 Wing Arch Window Restoration** – Amount requested: **\$15,000.00**. Walter Foster will serve as the liaison for this project and the presentation is scheduled for the December 9<sup>th</sup> CPC meeting at 7:30 PM.
7. **Town of Acton – Municipal Properties Town Hall Window Restoration (2<sup>nd</sup> floor)** – Amount requested: **\$75,000.00**. Dore Hunter will serve as the liaison for this and the presentation is scheduled for the December 9<sup>th</sup> CPC meeting at 8:00PM.
8. **Acton Historical Society – Re-roofing, window restoration and siding repair at the Jonathan and Simon Hosmer House** - Amount requested: **\$62,095.00**. Andy was assigned to be the liaison for this project and the presentation is scheduled for the January 13<sup>th</sup> CPC meeting at 7:30PM.
9. **Town of Acton – Acton Historic District Commission and Historical Commission – Asa Parlin House** – Amount requested: **\$388,787.00**. The cost estimate is higher than originally presented. Concerns were expressed about what parts of “Phase II” are eligible. Doug Tindal recounted the space study committee and that the focus of this group was to “do right with what we got”. He pointed out that looking at the historic preservation of this property as a separate consideration from the use of the building might be worth evaluating. Tory will serve as the liaison for this project and the presentation is scheduled for the January 13<sup>th</sup> CPC meeting at 8:15PM.

Total Requested Funds: **\$1,617,872.00**

Meeting was adjourned at 9:00 PM

### Documents Discussed and Attached

Meeting Agenda for November 18, 2010

Draft Meeting Minutes from November 4, 2010 CPC meeting

Community Preservation Fund Applications for 2010

Memo from BOS: Town Proposals for CPA Funding – Priority List

HDC Memo Regarding 18 Windsor Ave

Memo - CPA Administrative Support for 2011 from Steve Ledoux

**Next Meeting: December 9, 2010 7:30PM**

Respectfully Submitted: Corrina Roman-Kreuze, Clerk